



# TIMOTHY KIM

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## PROFESSIONAL SUMMARY

Procurement Agent with over 7 years of experience supporting the aerospace supply chain. Committed to continuous improvement and risk management in fast-paced environments. Engaged in cross-functional collaboration and possess exceptional communication abilities. Eager to make an immediate impact for your organization and contribute to sustainable growth and success.

## EXPERIENCE

### THE BOEING COMPANY

JAN 2020 - JAN 2024

Procurement Agent

Seal Beach, CA

- Issued RFX (Request for Information, Proposal, Quotation) and awarded PO/PC (Purchase Order/Contract).
- Managed end-to-end procurement processes, ensuring on-time delivery, quality assurance and cost efficiency.
- Developed and maintained procurement documentation, including competitive bid solicitations, price analysis, and negotiations.
- Collaborated cross-functionally with departments such as Program, Planning, Engineering, Finance, Quality, and Receiving.
- Procured internationally from foreign suppliers in compliance with EAR/ITAR.

### MURAKAMI AMERICA INC

APR 2016 - JAN 2020

Procurement Agent

Torrance, CA

- Issued RFQs, submitted final quotations and proposals, processed purchase orders, invoices and shipments.
- Implemented efficient inventory management systems resulting in improved order consolidation and reduced lead times.
- Cultivated strong relationships with key suppliers facilitating open communication and resolving supplier issues promptly.
- Domestic and overseas travel to meet key suppliers and customers.

## EDUCATION

### CALIFORNIA STATE UNIVERSITY LONG BEACH

B.A. ECONOMICS

## SKILLS

- Negotiations
- Export/Import Logistics
- Strategic Sourcing
- FAR/DFARS Compliance
- Blueprint/Drawing
- Microsoft Office Suite
- Excel, Pivot, VLookup
- EAR/ITAR Compliance

## PROJECTS

Government Spares India Strategy - Project Lead

*Boeing Global Services | 2022-2023*

Large Fixed Wing Team Preferred Bidders List - Project Team Member

*Boeing Global Services | 2020*

## CERTIFICATES AND AWARDS

Dean's List

*CSU Long Beach | Spring 2015*

President's List

*CSU Long Beach | Fall 2015*

Certificate - About FAR, Course # 3900

*American Purchasing Society | Oct 2019*

Return to Work Site Plan

*Boeing Pride Award | Jun 2022*

Supply Chain Purchase Contract Compliance

*Boeing Pride Award | Jul 2022*

International Proposal Efforts

*Boeing Pride Award | Nov 2022*